



INSTRUMENTAL MUSIC PROGRAM POLICY

Policy Statement

The Instrumental Music Program (IMP) provided at CNPS is a valued addition to the school's educational program that provides participants with opportunities for private instrumental tuition, ensemble practice and performance. As an extra-curricular program the IMP must be accommodated within available time and space resources such that the delivery of the standard curriculum to all students is not adversely impacted. This policy sets out the goals of the IMP at CNPS and guidelines for its implementation to achieve these goals.

Aim

To outline how the goals are to be delivered.

Guidelines/Implementation

Goals of the IMP are delivered by:

Providing opportunities for as many students as possible to learn an instrument, given the availability of physical spaces, time and tutors

Providing opportunities for students to participate in school music groups

Providing regular performance opportunities for school music groups

Program Guidelines

General

The scheduling of extracurricular activities is an operational matter. The Principal has the final decision regarding the school resources that will be made available to the program.

The Assistant Principal is the nominated head of IMP and will appoint one of the tutors as music director to assist in appointing tutors, coordinating tutors, organising twice yearly soirees, and assisting with timetabling and other administration duties as agreed with the Assistant Principal. The music director will be paid for administration duties at the base administration rate. Tutors will be paid the current VMTA (Victorian Music Teachers Association) individual lesson rate for individual lessons and, for small groups, will offer a discounted small-group lesson rate, set at the (rounded) average between the VMTA individual and group rates. School Music Group conductors will be paid the VMTA group rate.

The school will ensure that all tutors are appropriately qualified and hold current Working with Children checks. Tutors will be required to provide the school office with their personal contact details and keep these up-to-date.

The Assistant Principal will liaise with the music director on all day-to-day organisational issues and be directly involved in appointing tutors.

Instrumental lessons during school hours are restricted to Grade 3 and above as these students are more able to cope with the interruption to the classroom that participation involves, through their independence

as learners and by making use of peer support within the classroom. Participation in school music groups is open to students from Grade 1 to Grade 6 at the conductor's discretion, with the exception of choir which is open to students from Grade 2 to Grade 6.

Lessons

IMP lessons during school hours will only be run on Fridays. Selection of students wishing to access in hours tuition will be prioritised based on order of receipt of expression of interest forms. Depending on tutor availability lessons may be offered out of school hours on week days. Parents will be asked to indicate their preferred option on the enrolment form.

Parents will be made aware, through the enrolment information, that when their child has an instrument lesson during class time, there may be some effect on the child's progress in the standard curriculum.

Within the IMP students may learn one of the approved instruments as per appendix A.

As far as possible, students will be in groups of 2-3, allowing for grouping of those at similar ability levels. Individual lessons will only be available if space and timetabling permits, with priority given to students who have obtained higher levels of music achievement.

Details of the administration of lessons (fees, withdrawals, missed lessons etc.) will be as per the information sent out with the enrolment form at the end of the previous year. Fees, teaching and missed classes will be matters between parents and tutors. The school supports the prompt payment of accounts and will endeavour to assist in resolving issues (financial or otherwise) when required from time to time.

For IMP lessons, semester reports will be sent home with each student, in line with the timing of school reports.

School Music Groups

School music groups will run at lunchtime or recess, as far as possible on Fridays. Choir may run on another day to avoid clashing with other school music groups.

Students may participate in one instrumental music group and/or choir.

Students will be invited at the beginning or end of term to join instrumental music groups at the conductor's discretion. Students learning instruments outside of the IMP may be invited also. Fees for school music groups will be charged at the beginning of term and paid to the school. School music group fees will be non-refundable.

For IMP School Music Groups, semester reports will be written by each director, collated by the musical director and printed in the school newsletter.

Performances

Half-yearly soirees will be organised in May/June and November/December for the participation of all IMP students.

Opportunities for school music groups to perform at school assemblies will also be made on a regular basis.

Links and Appendices (including processes related to this policy)

Appendix A

Evaluation

The following will be considered when evaluating this policy:

- The number of students accessing the program
- Feedback from students, tutors, teachers and parents
- The available school resources

This policy was ratified by School Council in May 2012 and will be reviewed in Dec 2013

Appendix A

Head of IMP as appointed by Principal

Assistant Principal - Effective 2 February 2010

Available Instruments within IMP – subject to change

From Grade 1 (not during school hours, and subject to tutor availability)

- Recorder

Violin

From Grade 3 (during school hours and not during school hours, subject to tutor availability)

Recorder *

Violin

Clarinet

Flute

Percussion

Guitar.

From Grade 4 (during school hours and not during school hours, subject to tutor availability)

Saxophone

*** Transitional arrangements: In 2012 only, those students in Grade 2 who began recorder in 2011 may continue to have lessons in school ho**