



## DIGITAL CITIZENSHIP AGREEMENT

Carlton North Primary School believes the teaching of cyber safety and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

21<sup>st</sup> century students spend increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

### **School support for the safe and responsible use of digital technologies**

Carlton North Primary School will use the Internet and digital technologies as teaching and learning tools within student learning. We see the Internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

At Carlton North Primary School we:

- have policies in place that outline the values of the school and expected behaviours when students use digital technology and the Internet.
- provide a filtered Internet service .
- provide access to the Department of Education and Training's search engine Connect [www.education.vic.gov.au/primary](http://www.education.vic.gov.au/primary) that can be used to direct students to websites that have been teacher recommended and reviewed.
- provide supervision and direction in online activities and when using digital technologies for learning.
- support students in developing digital literacy skills.
- have a cyber safety program at the school that is reinforced across the school.
- use mobile technologies for educational purposes (e.g. podcasts or photos from excursions).
- provide support to parents/carers to understand this agreement (e.g. language support).
- provide support to parents/carers through information evenings and through the document attached to this agreement for parents to keep at home.
- work with students to outline and reinforce the expected behaviours.

If you have any further queries or concerns in regards to this document or the use of Internet and digital technologies at Carlton North Primary School please do not hesitate to contact the school.

### **Digital Citizenship Student Agreement P-2**

When I use digital technology I agree to:

Look After Me

- I will only go on the computer when I have permission.
- I will only go to pages I am allowed to go to.

- I will only share pictures and stories about myself when my teacher tells me to.
- I will talk to my parents and teacher about all of my online friends.
- I will tell my teacher or parents if anyone is unkind to me on the computer.

Look After Others

- I will only say nice things about people.
- I will ask before I share a picture or story about a person.
- I will only go to places that are nice and I will tell my parents or teacher if I go to a place that is nasty, unkind or rude.

Look After Property

- I will not download movies, games or music.
- I will check that the information I get on the web is correct.
- I wont leave rude or unkind messages on other people spaces.

This agreement also applies during school excursions, camps and extra-curricula activities. I acknowledge and agree to follow these rules. I understand that my access to the Internet and mobile technology at school will be renegotiated if I do not act responsibly.

**Digital Citizenship Agreement**

I have read through this agreement with an adult and understand how to be a safe Digital Citizen at Carlton North Primary School. I agree to follow these rules and understand that there are consequences if I do not behave appropriately.

Student's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Digital Citizenship Student Agreement 3-6**

When I use digital technology I agree to the following guidelines:

Looking After Yourself

- Choosing online names that are suitable and respectful.
- Only inviting people you actually know in the real world to be your friends in the online world.
- Only visiting sites that are appropriate and respecting the rules that web sites have about age. Some sites are only for adults. If you wouldn't feel comfortable showing the web site to you parents or grandparents then it's inappropriate.
- Setting your privacy settings so only the people you know can see you and your personal information.
- Only putting information online that is appropriate and posting pictures that are suitable. Not everyone seeing your profile or pictures will be friendly.

- Always reporting anything that happens online which makes you feel uncomfortable or unhappy.
- Talking to trusted adults, like your parents and teachers, about your online experiences. This includes both the good and the bad experiences.

### Looking After Others

- Show you care by not flaming (sending hurtful or inflammatory messages) other people, or forwarding messages that are unkind or inappropriate.
- By not getting involved in conversations that are unkind, mean or bullying.
- By reporting any conversations you see that are unkind, mean or bullying. Imagine if the things being written were about you. If you would find them offensive then they are inappropriate.
- Some web sites are disrespectful because they show people behaving inappropriately or illegally—or are racist, bigoted or unkind. Show your respect for others by avoiding these sites. If you visit one by accident, close it and tell your teacher or an adult.
- Show respect for other’s privacy by not trying to get into their online spaces without invitation, by not stalking them or copying their pictures.

### Looking After Property

- By not stealing other people’s property. It’s easy to download music, games and movies, but piracy (downloading media that you have not bought) is just the name given to stealing online.
- By not sharing the music, movies, games and other software that you own with other people.
- By checking that the information you are using is correct. Anyone can say anything on the web, so you need to check that the research is correct by using reliable sites. When in doubt ask your teacher or your parents.
- By looking after other people’s web sites, acting appropriately when visiting them, not making changes or vandalizing them, and reporting any damage that you finds.

By signing this agreement, I undertake to always act in a manner that is respectful to myself and others and to act appropriately, and in a moral and ethical manner.

I, \_\_\_\_\_ agree to follow the principles of digital citizenship outlined in this agreement and accept that failing to follow these guidelines will have consequences.

I have read through this agreement with an adult and understand how to be a safe Digital Citizen at Carlton North Primary School. I agree to follow these rules and understand that there are consequences if I do not behave appropriately.

Student’s Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Parent’s Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_